

WALLED LAKE CONSOLIDATED SCHOOL DISTRICT

FOREIGN TRAVEL INFORMATION FORM

(This portion to be completed by teacher/supervisor)

Foreign travel is defined as all places outside the United States except Canada. This information will aid the district and the insurance provider in assessing the risk associated with trips abroad.

Teacher/Principal _____ Grade _____

Building _____ Department _____

Number of Students _____ Age of Students _____ Number of Chaperones _____

Chaperones' Relationship to School/Program: Parents _____ Employees _____

Other (please describe) _____

Number of Days _____ Date Leaving _____ Date Returning _____

Destination _____

Purpose of Trip _____

Itinerary (provide attachment with specific, daily itinerary) _____

Mode of Transportation to Destination _____

Mode of Transportation While Abroad _____

Sightseeing in Other Cities _____

Has this trip been taken before? Yes No

Will student medical forms be taken on trip? Yes No

I have informed all student guardians that chaperone fees for this field trip are included in the student fees.

Yes _____ Does Not Apply _____

Teacher/Principal Signature _____ Date _____