

WALLED LAKE CONSOLIDATED SCHOOL DISTRICT  
**EXTENDED FIELD TRIP EMERGENCY PREPAREDNESS FORM**

Teachers/supervisors should have the following materials and information in their possession while on an extended field trip:

1. Extended Field Trip Parent Permission and Medical Consent Form (IFCB-R-14).
2. List of students and their home phone numbers.
3. Latex gloves
4. Access to first aid supplies
5. Students' medications and Authorization to Administer Medication forms (JGFGB-R-13).
6. Change for telephone.
7. Call 911 in case of serious injury or accident.  
(Submit Student Accident Report Form (EBB-R-3) immediately upon return if student is injured while on trip.)

Home Building \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Building Administrator \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_

Alternate Administrator \_\_\_\_\_

Office Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

4/2/98

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