

WALLED LAKE CONSOLIDATED SCHOOL DISTRICT
EXTENDED FIELD TRIP EMERGENCY PREPAREDNESS FORM

Teachers/supervisors should have the following materials and information in their possession while on an extended field trip:

1. Extended Field Trip Parent Permission and Medical Consent Form (IFCB-R-14).
2. List of students and their home phone numbers.
3. Latex gloves
4. Access to first aid supplies
5. Students' medications and Authorization to Administer Medication forms (JGFGB-R-13).
6. Change for telephone.
7. Call 911 in case of serious injury or accident.
(Submit Student Accident Report Form (EBB-R-3) immediately upon return if student is injured while on trip.)

Home Building _____

Address _____

Phone _____

Building Administrator _____

Home Address _____

Home Phone _____

Alternate Administrator _____

Office Phone _____

Home Phone _____

4/2/98

Rev. 6/18/98